

Shire of Adora – Meeting

Tuesday 6th August– 7:00 pm

Meeting commenced: 7:05pm

Attendance: Hrodebert, Gwenhwyfar, Jochen, Maelgwn, Micha, Tristan, Anders, Brian, Aodhán, Ælfred, Astrid (From the Peanut Gallery)

Apologies: None

Chairperson: Jochen

Minute-taker: Jochen

Item #1 – Acceptance of Previous Minutes:

Motion to accept previous minutes from the 9th July

Moved by: Gwenhwyfar

Seconded by: Maelgwn

Motion passed.

Item #2 – Ratifying Decisions Since Previous Meeting:

NA

Item #3 – Events and Activities:

Midrealms Meet-ups

Numbers were a bit low in the last weeks with the following attendance numbers:

Meetup on the 10th July had 7 Adult attendees.

Meetup on the 22th July had 6 Adult attendees.

Tomorrow night Gwenhwyfar will be running a mini-Collegia on the “Guilds of Lochac”

Stuart Park Training

The last session was cancelled (20th July) due to Aodhán having an injury. There was also the factor of the Masked Ball clashing, with most of Rowany focused on this event. The next session is to take place on the 17th August. Aodhán is keen to keep up the momentum for this training session.

Flametree Ball

Indemnity sheets have to be completed to Close out. Otherwise all complete.

Summary of Financials:

Gross Income - \$1625.00
Event Expenses - \$1,194.11
Kingdom Levy - \$53.00
Event Membership - \$95
GST Net (Outgoing) - \$111.49
Net Profit - \$171.40

Action Item 1#. Finalise Indemnities for Flametree Ball. Jochen ASAP

Cold War

All refunds are now done. Event closed out financially.

We had the meeting to discuss Cold War and the Brazier. This was not as well attended as would be ideal. Unfortunately Jochen was unable to attend for a period long enough to cover everything that should be covered, so discussion of Cold War was not had.

There is still interest in having this discussion, Jochen stated that it has value if there are sufficient people at the table and that it happens sooner rather than later. Discussion around when we should hold it. Consensus was that it should occur next Tuesday 13th August, starting at 7pm, on Discord.

Action Item 2#. Meeting be held to discuss Cold War. Ælfred, Tuesday 13th August

Archery Day

Archery day has been approved and is set to take place on Saturday 17th August.

We currently have 14 Bookings.

IKAC and Novelty shoot to take place as planned. Followed by War training. We have 7 people who will be doing War training. Jochen observes that this will be enough to do some good exercises.

We will be having Rhianna and Clifford come down from Polit to Join us.

Suggested a bit of a Push on Facebook.

Sanctuary Point Demo

The decision was made last meeting that we would do the Demo at Sanctuary point. Gwenhwyfar will be taking the lead. She has reached out to the Wandandian Progress Association and explained why we will not be doing the Woodchop event this year.

Organisation of the Demo required.

Action Item 3#. Organise the Sanctuary Point Demo. Gwenhwyfar, For October 19th

Feast of Four Winds

Lengthy discussion on the Feast of 4 Winds. Andy has prepared a good proposal that we went through as a group. Some minor changes were made. Thanks to Gwenhwyfar who spent some time with Anders helping him put together the bid.

It was noted that the event will be running on the same weekend as an Event in Stowe. Given the nature of our (and their) event it is not considered to be a significant issue.

This will be the 20th Anniversary of the first Feast of 4 Winds. Original plan was to have a Bardic Competition but there is a discussion to be had around the theme of the 20th Birthday. Anders will discuss with Ælfred the option of making the A&S Activity 20th Birthday in theme.

Steward : Anders the Shaman of Adora
Location : Wandandian Progress Hall - D2683 Princes Hwy, Wandandian
Date : Saturday 26th October, 1:30pm
Time : 1:30pm to 10pm (Setup from 1pm, out by 11pm)

Timetable

13:30 – Event commences
14:00 – Archery novelty shoot
16:00 - Games and light refreshments
18:00 - Feast
19:00 – Bardic competition
20:00 – Music and dance (Informal)
22:00 – Event closes

Event Pricing

Adults (18 and over): \$25.00
Child (12 to <18): \$15.00
Child (<12): \$0

Discussion around the option of having a family rate which we often have for other events. The feedback from the floor of those who have children (Gwenhwyfar, Maelgwn, Jochen) was that it isn't inappropriate to have a simple pricing structure with no family rate as the

total expense for a family isn't so high as to dissuade attendees and that with the expected number of 30 odd that it would potentially run the risk of a loss on the event.

Discussion regarding discounts – Consensus was to include the following:
“Any reasonable concessions are at the stewards discretion, based on individual circumstances (\$5 discount)”

Bookings are to be made and paid for prior to the event, closing on the 19th October

Bookings Officer : Maelgwn ap Merlin
Email for bookings to : adorabookings@gmail.com

The details will be placed on the Adoran Website on the Fo4W Page

<https://adora.lochac.sca.org/feast-of-four-winds/>

Anders to Liaise with Ælfred regarding old website archiving and update of current.

Stewarding Team

Role	SCA Name	Responsibilities
Steward	Anders the Shaman of Adora	Overall responsibility for the event
Archery Marshal	Anders the Shaman of Adora (Pending TAM Auth)	Supervise the archery activity
Head Cook	Fiona the Slightly More Clean	Coordinate feast food and assistant cooks. Set the menu.
Bookings Officer	Maelgwn ap Merlin	Processing Bookings
Assistant cook	Gwenhwyfar	Cook selected food/dishes
Assistant cook	Urraquoa	Cook selected food/dishes
Gate keeper	Drystan (Tristan)	Event commencement sign in (1:30)
Gate keeper	Gwenhwyfar	Start of feast sign - in (6pm)
A&S coordinator	TBA	Announce contestants and arrange for judges of the bardic competition
Hall setup	Carmen (Oriana Millar)	Hall decorations and photography

Jochen is happy to fill in as required, spread the load.

Hire Balance of \$200 to be paid by 19th October

Cash Advance of \$300 required for the purchase of food.

Motion – That the Event “Feast of Four Winds” proceed as per Event Bid

Moved by: Jochen
Seconded by: Micha
Motion passed.

New Action Item 4#. Event to be uploaded to Lochac Calendar. Steward/Seneschal, ASAP

Item #4 – Action Items from Previous Meeting:

Item 1#. Finalise Flamtree Ball Logistics and Administration - Jochen. **Ongoing (See above)**

Item 2#. That a meeting be held to discuss Cold War, Portable Holes and Firepit. - Maelgwn & Ælfred. **Ongoing**

Discussion held on Tuesday 23rd. The firepit was Covered in some detail. Cold War was not discussed in detail, and the Portable Holes were barely touched upon.

Cold War Discussion:

Rescheduled for Tuesday 13th August (See above)

Firepit:

All present at discussion at meeting on the 23rd were happy with the idea that Adora should make a significant investment into a firepit upgrade. Brainstorming from Maelgwn in the interim results in him believing that we could come up with an upgraded design, superior to his original design. Maelgwn will come up with revised plan to be discussed at next meeting. The intent is that this will be circulated prior to the meeting so everyone is familiar with it and able to make an informed decision at the next meeting.

New Action Item 5#. Maelgwn to complete revised design of Brazier for discussion at next meeting. Maelgwn. One week prior to next meeting.

Portable Holes:

Discussion regarding portable holes. Overall consensus that it is a good idea for the reasons given at the last meeting. They will be fabricated in Tasmania and will require transport. Hrodebert confirms that his visit to Tasmania is non-negotiable and that the only question is that of space to bring them back. If this were not possible then we would have to consider shipping costs.

Motion – That Six Portable holes be purchased at a price of \$152 each. Shipping to be arranged as required.

Moved by: Brian
Seconded by: Hrodebert
Motion passed.

New Action Item 6#. That arrangements be made for fabrication and purchase of Portable Holes. Maelgwn. ASAP.

Item 3#. Organise the Sanctuary Point Demo - Gwenhwyfar. **Ongoing** (See Above)

Item 4#. Book the Wandandian Hall for Fo4W - Anders & Reeve, **Complete**

Item 5#. Put together complete Fo4W Event proposal for approval – Anders, **Complete** (See Above)

Item 6#. Re-run Quartermaster Advertising Process – Seneschal, **Ongoing** (See Officer reports)

Item 7#. Undertake inventory of Loaner Fighting kit. – Aodhán – **Ongoing**

Item 8#. Create new Warrants and check all existing Warrants. – Seneschal – **Complete** (See Officer Reports)

Item 9#. Advertise for Adoran Group Marshal. – Seneschal, **Ongoing** (See Officer Reports)

Renumbered Action Item 8#.

Item 10#. Purchase of materials and construction of Adoran Combat Arrows. – Anders, **Ongoing** (See Officer Reports)

Renumbered Action Item 9#.

Item #5 – Officers' Reports:

Seneschal (Jochen):

Discussion around the "Officer and Stewards cheat sheet". Seneschal has updated. Some people use and others don't. Have to consider linking the sheet to Adoran email account. Suggest Adora-bookings account.

The link to the sheet can be found here:

<https://adora.lochac.sca.org/resources/>

Chronicler/Historian Warrant is complete.

Quartermaster and Marshal recruitment in progress

Huge thanks to all Officers who got reports in on time!

Reeve (Hrodebert):

Current Bank account Balance \$15,676.36

All outstanding refunds for Cold War have been made

Q1 Payments have been made with the following:

Kingdom Levy - \$9.00

Event Insurance - \$63.63

Arts & Sciences Minister (Ælfred):

Coming up is the The Guilded Symposium, run by Bordescros. Running on 23 – 25 Aug 2024 at the Discovery Camp, 95 Schmidt Ln, Yackandandah, Vic 3749. Astrid will be going.

Spring Crown is on the 7 – 8 Sept 2024 at Yass Memorial Hall and Banjo Patterson Park (88 Comur St, Yass. The A&S competitions have 3 categories

- Puzzles
- Shell
- Pre 1000AD.

Adorans are encouraged to enter. Jochen will be attending if you want to have something transported to it.

Heavy Marshal:

Special thanks to Tristain who completed the last Marshals report (outside the timeframe of his tenure).

Currently calling for commentary on the applicant for the role, Lord Aodhán. Closing 16th August 2024

Chirurgion:

“I had forgotten what I had written down as a funny quip” – No issues or incidents

Rapier Marshal:

Micha’s warrant expires in September. It is his second term so we will be seeking a new Rapier Marshal to replace him.

New Action Item 10#. Commence recruitment process for new Rapier Marshal - Seneschal, August.

Webmaster (Ælfred): :

No changes, updates to website to be done later this week

Captian of Archers (Anders):

Anders has sourced Tas Oak dowel and Blunts and is underway for making combat arrows!

Quartermaster:

Currently calling for commentary on the applicant for the role, Gwenhwyfar. Closing 12th August 2024

Chonicler/Historian (Anders):

Anders is working on Photos and artwork, this has taken a bit of a back seat to the planning for Feast of 4 Winds. He is keen to get it to a point and then share with the group, which we all happily anticipate.

Item #6 – General Business

Gwenhwyfar has offered to go through projects spreadsheet and update. Thankyou Gwenhwyfar!

Lots of discussion

Date for next meeting: Tuesday 3rd September at 7:00pm on Adoran Discord Channel

Meeting closed: 8:30pm

SUMMARY OF ACTION ITEMS:

Action Item	Person(s) Responsible	Due Date
1. Finalise Indemnities for Flametree Ball	Jochen	ASAP – Before Next meeting
2. Meeting be held to discuss Cold War.	Ælfred	Tuesday 13 th August 7pm on Discord
3. Organise the Sanctuary Point Demo.	Gwenhwyfar	For October 19th
4. New Action Item 4#. Event to be uploaded to Lochac Calendar.	Steward/Seneschal	ASAP
5. Maelgwn to complete revised design of Brazier for discussion at next meeting.	Maelgwn.	One week prior to next meeting.
6. That arrangements be made for fabrication and purchase of Portable Holes.	Maelgwn	ASAP
7. Undertake inventory of Loaner Fighting kit.	Aodhán	June Meeting
8. Advertise for Adoran Group Marshal.	Seneschal	ASAP

9. Purchase of materials and construction of Adoran Combat Arrows.	Anders	Timeframe TBC
10. Commence recruitment process for new Rapier Marshal.	Seneschal	August