

Shire of Adora – Meeting

Tuesday 6th February – 7:00pm

Meeting commenced: 7:05pm

Attendance: Hrodebert, Gwenhwyfar, Jochen, Maelgwn Micha, Ælfred, Brian, Drystan

Apologies: NA

Chairperson: Jochen

Minute-taker: Jochen

Item #1 – Acceptance of Previous Minutes:

Motion to accept previous minutes (16th January), with the following amendment “The Receipt for the Wandandion Demo was recorded as received. This was in error and is still outstanding”

Moved by: Alfred

Seconded by: Warwick

Motion passed.

Item #2 – Ratifying Decisions Since Previous Meeting:

Nil

Item #3 – Events and Activities:

Midrealms Meet-ups

Has 11 people attending last meetup. Continues to be well attended and a good routine event.

There was money paid last year for attendance that wasn't used. Gwenhwyfar suggested that as this year we are not charging attendance fees (Non member insurance charge only) that this be reimbursed.

Motion - to approve refund of \$10 for Renee McGrath and \$10 Alexis Holmes for unexpended prepayment for Midrealms Meetups 2023

Moved by: Jochen

Seconded by: Maelgwn

Motion passed.

Apparently everyone likes the idea of playing with a Mace. Maelgwn encourages all and sundry to beat him with them.

Hall hire fees have been paid, Gwenhwyfar has requested a receipt for this expense.

Gwenhwyfar has made purchases to the value of \$76.72 for refreshment at Midrealms Meetups. She will complete a Request for Release of Funds form for reimbursement.

Motion - to approve refund of \$76.72 to Renee McGrath for refreshments at Midrealms Meetups

Moved by: Maelgwn

Seconded by: Drystan

Motion passed.

New Action Item 1#. Reimbursement to be made to Gwenhwyfar. Reeve

Feast of Four Winds

Jochen has not yet caught up with Alexis to assist in closing out of event.

- Action Item #3. Assist Alexis in closing out Feast of Four Winds (Jochen) ASAP

New Action Item 2#. Assist Alexis in closing out Feast of Four Winds (Jochen) ASAP

Wandandian Demo (Sunday 15th)

New Action Item 3#. Follow up Receipt for Wandandian Demo (Jochen) ASAP

Archery Day

- Action Item #1. Seneschal approval of Archery Day Event (Jochen). **Complete**
- Action Item 4#. Run the Archery Day (Hrodebert) 3rd Feb 2024. **Complete**

10 people attended the day with a mix of new to experienced archers. Following a warm-up and IKAC was shot. At the end of the day there was a "Closest to the Target" shoot which Astrid Won, Getting the "Insanely Large Tankard" as the Perpetual trophy. Scoresheet for the IKAC has been uploaded to the Dropbox.

Both Astrid in Valsgaard and Hrodebert Wendelson maintained the line as part of the Target Archery Marshal Authorisation process. They both performed well. No Issues

New Action Item 4#. Marshal Report for Archery Day to be completed (Jochen) ASAP

New Action Item 5#. Close out Archery Day Event (Hrodebert) ASAP

New Action Item 6#. Scores from Archery Day to be uploaded to Database (Jochen) ASAP

Cold War

Ælfred has started planning for Cold War. Target is to have the event planned to the point where it can be ratified in the next meeting.

New Action Item 7#. Prepare Cold War Proposal (Ælfred) ASAP

Item #4 – Action Items from Previous Meeting:

Send thanks to Mistress Antonia (Gwenhwyfar)

Update – Embroidery half complete.

Action Item 5#. Organise Dropbox familiarisation session (Jochen).

Important but not urgent – Is outstanding

New Action Item 8#. Organise Dropbox familiarisation session (Jochen).

Action Item 6#. Ask if there are any groups in Lochac that would benefit from financial assistance at the Lochac Seneschals meeting. (Jochen) **Complete**

Jochen has reached out and there are no groups who wish to take up offer at this time.

Action Item 7#. Update spreadsheet with Status of projects before next meeting (All)

Updates required on an ongoing basis. Current status attached to Minutes as Appendix A

Action Item 9#. Update spreadsheet with Status of projects before next meeting (All)

Item #5 – Officers' Reports:

Seneschal: Big thanks to all Officers for getting reports in on time! Advertising process for Quartermaster has commenced in Regnumator
Advertising Process for Captain of Archers to be done.

Reeve:

Current Bank account Balance \$17,922.94

Kingdom Levy, GST, and Event Insurance for 2023 has not yet been requested by SCA Australia and will reduce the Adoran Account Balance when it is finally requested and subsequently paid.

A formal request for applications for a new Adoran Reeve has been made via the Adoran email list.

Robert Mc Veigh (Hrodebert) has put himself forward to be the next reeve. There was no negative feedback and 4-5 communications of support
Brians Term officially Officially ends 14th Feb 2024

Huge thanks to Brian who has done an outstanding Job as Reeve, mentoring everyone involved in financials

Arts & Sciences Minister: No significant updates

Heavy Marshal: Midrealms Meetup 5 people doing slow work. Northern trainings starting Saturday 17th February. Drystan would like to run a war training session Pre-Festival and needs to pick a date.

Chirurgion: No issues

Rapier Marshal: Training ongoing at Midrealms Meetups – Jochen getting back into Rapier.

Quartermaster: Hrodebert's Warrant is expired Recruitment process Commenced. So far no interest.

Item #6 – General Business

Adoran Presence at Festival

Volunteer for Camp coordinator for Adoran Campsite at Festival. Thanks to Katrina Gibbs who has volunteered to take on the Role! We'll all support her.

Action Item 8#. Call for someone to volunteer to be Festival Coordinator 2 weeks prior to next meeting. (Jochen). **Complete**

Purchase of materials for Archery Targets

Hrodebert made the targets and ended up making them with what he had handy. No expenditure. Thank to Hrodebert for doing so

Action Item 9#. Following Reeve Approval, Material for Archery targets to be purchased and targets made. (Hrodebert). **Complete**

Training at Stuart Park Wollongong

Aodhán of Ashvale proposes to run training sessions at Stuart Park Wollongong. Initial frequency to be once a month First session to be on the 17th February , Thankyou Aodhán

Action Item 10#. Pick a Saturday to commence training at Stuart Park Wollongong and start training. (Aodhán). **Complete**

Date for next meeting: Tuesday 5th March at 7:00pm on Adoran Discord Channel

Meeting closed: 8:37pm

SUMMARY OF ACTION ITEMS:

| Action Item | Person(s) Responsible | Due Date |
|---|------------------------------|---------------------|
| 1. Reimbursement to be made to Gwenhwyfar | Reeve | ASAP |
| 2. Assist Alexis in closing out Feast of Four Winds | Jochen | ASAP |
| 3. Follow up Receipt for Wandandian Demo | Jochen | ASAP |
| 4. Marshal Report for Archery Day to be completed | Jochen | ASAP |
| 5. Close out Archery Day Event | Hrodebert | ASAP |
| 6. Scores from Archery Day to be uploaded to Database | Jochen | ASAP |
| 7. Prepare Cold War Proposal | Ælfred | ASAP |
| 8. Organise Dropbox familiarisation session | Jochen | Before next meeting |
| 9. Update spreadsheet with Status of projects before next meeting | All | Before next meeting |

Appendix A

Shire of Adora - Purchases and Projects

| Item(s) | Est. Cost | Person Responsible | Timeframe | Status | Notes | Update |
|--|-----------|--------------------|------------------|-------------|--|--------|
| List ropes x 2 | \$100.00 | Gwenhwyfar | End of 2023 | In Progress | Under construction (next step: sew yellow flags to red strips), 2 x 20m ropes purchased. | Jan-24 |
| Midrealms Meet-ups food supplies | \$60.00 | Gwenhwyfar | 18th Oct Meet-up | Done | Enough for rest of 2023 (6 occasions). | |
| Demo/Gate "Shire of Adora" tablecloth | \$10.00 | Gwenhwyfar | Flametre 2024 | In Progress | Material purchased, under construction (next step: applique "SCA" badge) | |
| Curtain rods 1.5m x 4 | \$50.00 | Gwenhwyfar | Festival 2024 | Pending | Need to decide between timber and metal rods | |
| Fire pit | | Maelgwn | Festival 2024 | TBC | Speak to Michelle Loncaric about options | |
| Portable holes x 6 | | Maelgwn | Festival 2024 | TBC | Maelgwn to obtain a quote for manufacture | |
| Loaner fighter tabards x 12 (cotton drill) | \$450.00 | Jochen & Astrid | Festival 2024 | In Progress | Material purchased | Jan-24 |
| Officer tabards - Marshal x 2 | \$75.00 | Gwenhwyfar | Cold War 2024 | In Progress | Material purchased. (Black cotton drill, unlined, with yellow swords applique) | |
| Officer tabards - Herald x 2 | \$150.00 | Gwenhwyfar | Cold War 2024 | Pending | Green "fancy fabric", lined, with yellow trumpets applique | |
| Officer baldrics - Chirurgon x 2 | \$25.00 | Gwenhwyfar | Flametre 2024 | Pending | Red fabric, with white gourte and red fleam applique | |
| Officer baldrics - Constable x 2 | \$75.00 | Gwenhwyfar | Flametre 2024 | Pending | Blue cotton velveteen, with yellow club applique | |
| A&S table runner | | Gwenhwyfar | Flametre 2024 | Pending | Blue cotton velveteen, with white A&S badge each end | |
| Wall hangings | \$100.00 | Astrid | ? | Pending | For use at events | |
| Small stainless steel bowls x 30 | \$700.00 | Hrodebert | ? | In Progress | Items Purchased - awaiting engraving | Jan-24 |
| Stainless steel mixing bowls x 15 | | Hrodebert | ? | In Progress | Items Purchased - awaiting engraving | Jan-24 |
| Stainless steel oval serving platters x 15 | | Hrodebert | ? | In Progress | Items Purchased - awaiting engraving | Jan-24 |
| Serving spoons x 12 | | Hrodebert | ? | In Progress | Items Purchased - awaiting engraving | Jan-24 |
| Metal tongs x 6 | | Hrodebert | ? | In Progress | Items Purchased - awaiting engraving | Jan-24 |
| Knife wallet | | Hrodebert | ? | In Progress | E.g. Ikea 13 compartment knife wallet | Jan-24 |
| Candle holders x ?? | | ? | ? | TBC | Need to decide on design and quantity. Maelgwn will get a quote. | |
| Archery Gear - Combat Arrows x ?? | | ? | ? | TBC | | |
| Archery Gear - Target Arrows x ?? | | ? | ? | TBC | | |
| Archery Gear - Target | | Hrodebert | Feb-24 | TBC | | |
| Monetary Gift for another branch | | Jochen | ? | TBC | Discuss appropriate recipient with Kingdom Seneschal, plus decide on suitable amount. | |