

# Shire of Adora – Meeting

## Tuesday 4<sup>th</sup> April – 7:30pm

**Meeting commenced:** 7:35pm

**Attendance:** Gwenhwyfar, Maelgwn, Hrodebert, Brian, Drystan, Ælfred, Phalkon, Phaedre, and Adam, plus Micha arrived later in the evening.

**Apologies:** None.

**Chairperson:** Gwenhwyfar

**Minute-taker:** Gwenhwyfar

### **Item #1 – Acceptance of Previous Minutes:**

Motion to accept previous minutes.

Moved by: Hrodebert

Seconded by: Ælfred

Motion passed.

### **Item #2 – Ratifying Decisions Since Previous Meeting:**

Decisions made since March 7th, which need to be recorded in tonight's minutes:

1. Seneschal approved the Campbelltown Library Comic Book Day A&S Demo for Saturday 6th May, from 9am - 2pm, run by Bess Gilmore, who has been provided with a link to the SCA demo policy (i.e. the rules for running demos). No fighting expected at this demo, just low-key A&S activities.
2. Micha (Cailem) requested on the facebook officers chat an extra \$10 to pay shipping costs on the two daggers approved for him to buy at the last meeting. Maelgwn, Aethelfled, Drystan, Gwenhwyfar and Hrodebert agreed, with Brian also agreeing via email. Total price for daggers is therefore \$360 + \$10 postage, being paid to: **Ciaran Sparks, Sparkyr Forge**. The request for funds form from Micha is now in the Adoran Reeve's dropbox.
3. The Reeve, Seneschal and Quartermaster (tacitly) approved for Cold War to be advertised through Seneschal's Database, based on budget and details being finalised by Brian and Hrodebert at an online Reeve-Steward meeting (Monday 13th March), and Hrodebert subsequently submitting a Lochac online event form.
4. On 30th March, Gwenhwyfar purchased 6 "retro-look" lanterns online for the Shire Pavilion using her own money (total of \$359.94), and will request reimbursement once she has a receipt from the vendor. Approval to make the purchase was given over Facebook officers chat and email, from Hrodebert, Drystan, Jochen, Maelgwn, and Brian. Items are currently in transit, having been shipped from Hong Kong via FedEx.

### **Item #3 – Events and Activities:**

- a. **Midrealms Meet-ups** (8th and 22nd March) – Gwenhwyfar reports that a total 11 and 13 adult attendees on these two occasions. On the 22nd we had one of our newcomers from Kiama, Shane, join us for fighter training. Next meet-up is tomorrow (5th April), and Maelgwn proposes doing full-kit, full-speed fighting.
- b. **Sea Dragon's Picnic** (18th March) – Æthelflæd (steward) not present at meeting. Drystan reports the event was good. He doesn't know exact numbers just yet, but believes there was approximately 27 attendees. Four fighters participated in the tournament, with no injuries or incidents. Drystan won the tournament! Huzzah! We had several newcomers present. Drystan and Brian will stay on after this meeting to chat further about event wrap-up.
- c. **Rowany Festival** (12th-17th April) – Slum-lord Phalkon received a list of 14 names today who are camping with Adora. Many people are bringing very large tents so we'll need lots of room! Gates open 9am Sunday for set-up. Please remember to bring white tags for tent ropes. Ælfred and Phalkon will bring buckets for fire area.
- d. **Flametree Ball** (27th May) - Brian says the hall deposit has been paid, and Micha will need reimbursement. Micha needs a head cook for the event, although he has several volunteers to cook a dish. Micha requests help from Brian regarding the recipes we usually use. Micha requests full approval for the event. Gwenhwyfar says we can do full approval for this event another day (ASAP, before the next meeting) once those key roles are filled. In the meantime, Micha is authorised to post about this proposed event online to let people know the date, call out to fill stewarding team roles, etc.
- e. **Cold War 2023** (6th-9th July) – Hrodebert reports that we have seven bookings already, but is holding off on confirmation emails until after festival. He now has an official campaign social media officer (Aoife, Melissa Kettlewell). The break-even number for the event is approximately 40 adults. He notes that the budget allows for unforeseen expenses. Closer to the date, he'll let Ragnar know dietary restrictions from bookings information. One month out he'll pay the final booking amount, when we have better idea of numbers. He is expecting approximately 80 adults. The original Dorm coordinator/decorations person can no longer make it, so he may need a new decorations committee for the hall. Maelgwn and Hrodebert will take care of the dorm allocations.
- f. **September Crown 2023** (1st-3rd Sep) – Site organiser will be at Festival, so Maelgwn will talk to her there. He still intends to organise a run to site after Festival. Plans to sort out and test live streaming well before the event. Started collecting wheely bins! Maelgwn says updated site contracts should be in DropBox. Brian asks him to check if he needs to sign it and send it back. Maelgwn says he'll sort portaloo issue after Festival, although he does have a quote from the portaloo company already.

## **Item #4 – Action Items from Previous Meeting:**

#1. Sea Dragon's Picnic: pay for hall hire, plus have a meeting about paperwork (Æthelflæd, Drystan and Brian) - done.

#2. Rowany Festival:

- a. Report to Slum Lord your campsite requirements – believe this is mostly sorted now.
- b. Discuss shared meal arrangements – not much interest, so will not pursue this idea.

#3. Flametree Ball: pay deposit on hall, plus work on budget spreadsheet (Micha) - Yes, both of these were done.

#4. September Crown:

- a. Upload copy of Galen's email to Dropbox – done. Brian says the email was saved as an unreadable file type. Maelgwn uploaded it again straight away in a .txt format.
- b. Organise another site visit to Robertson (Maelgwn) – yes, after Festival.

#5. Mordenvale rebuild portable holes: chase up seneschal for response (Gwenhwyfar) - not done, sorry. Carry over.

#6. Midrealms Meet-ups: obtain receipt from Wandandian Progress Association (Gwenhwyfar) - not done, sorry. Carry over.

#7. Shire fighting gear: submit "request for funds" forms for new daggers and external cups, as required (Micha and Drystan) - Micha did put in form for daggers, which was paid on 22nd March. Drystan still needs to sort out the receipt and the request form. Will chat to Brian after the meeting about this to sort it out.

#8. New tent: mark as shire property and add to asset register (Gwenhwyfar, Brian) - Gwenhwyfar has made a bag for the poles, which has been marked Property of SCA Shire of Adora, including our device. Currently making a similar piece to applique onto the tent bag.

#9. Shire officers: discuss roles with interested persons (Gwenhwyfar) - we have had two applicants. Micha will be our Shire Chirurgeon from 1st May. THL Ælfred se leof has applied for A&S Minister, with the commentary period closing on 7<sup>th</sup> April. Please send any comments to the Kingdom A&S officer: [artsandsciences@lochac.sca.org](mailto:artsandsciences@lochac.sca.org).

#10. Shire paperwork: sort through old files (Gwenhwyfar) - not yet done, sorry. Carry over.

#11. Shire borders: talk to members who play with/near Okewaite (Gwenhwyfar)- Plan to do this at Festival.

## **Item #5 – Officers' Reports:**

**Reeve:** Current Westpac balance: \$7,899.63. We have enough funds to hold Cold War and September Crown. No payments have been made for Crown yet. Maelgwn will need to fill out release of funds form to pay the deposits. Brian wants a meeting with Maelgwn regarding Crown, with Hrodebert sitting in also. Cold War stuff mostly ready from Reeve's side. Regarding Sea Dragons Picnic 2023, Brian is still awaiting receipts from Anneke, for the cash advance paid prior to the event. Reeve's quarterly report due by 15th of April.

**Heavy Marshal:** Drystan reports we've generally had between 4-6 heavy fighters at Wandandian training sessions this month, mostly doing slow work, plus some light-contact full-speed work. There were four fighters at Sea Dragons (3 local fighters, 1 from Polit). Heavy training is coming along well in the Shire. New external groin protection has been received. Drystan will be our champion for the Fire Tourney. Maelgwn our champion for the Champions Challenge Tourney.

**Captain of Archers:** Jochen not present.

**Rapier Marshal:** Micha is hoping to authorise Andy as a rapier fighter at Festival. Payment has gone through for the daggers, which will be delivered to his parent's place (where he'll be moving to very soon).

**Quartermaster:** Festival is coming. Pavilions will be going. Hrodebert requests that we please inform Brian of the movement of Shire assets. Maelgwn reports the Shire pavilion and new arming tent will be taken from their current storage sites to Festival and then directly back again. Gwenhwyfar mentioned that she is making 4 shade-curtains for the pavilion out of cotton canvas. Hrodebert said he might be able to find 4 pieces of 20mm dowel at 1.5m long to hang them up.

**Seneschal:** Since last month Gwenhwyfar advertised Cold War through the seneschal's database, plus prepared the website for Cold War. She informed the tournament organisers of our chosen Fire Tourney Champion for Festival (Drystan, with Maelgwn as back-up). Also, she finished creating and editing new request for funds forms for the Shire to use, plus created PDF (print) versions of all the new forms. These new forms are available from the Adoran website under "Forms and Resources".

Maelgwn moves to approve the new forms, and retire the old form. Hrodebert seconds the motion. All in favour. Motion passed.

## Item #6 – General Business

Gwenhwyfar proposes that the Shire obtain new tablecloths. Historical artworks and images show them as usually being plain white. Phaedre adds that historically some were made of asbestos and thrown into the fire after dinner!



Gwenhwyfar found the following prices for cheap tablecloths at the shops:

- Kmart - 1.5m x 2.25m Cotton - \$13 each
- Big W - 1.5m x 2.5m Cotton - \$12 each
- Woolworths - 1.5m x 2.3m Polyester - \$10 each

Considering the number of attendees we have at our usual shire events (e.g. Cold War, and other feasts), the group considered 15 tablecloths a suitable number to obtain.

Gwenhwyfar moves that someone in the shire, at their convenience, may purchase 15 cotton tablecloths, at 1.5m wide and over 2m long, like those sold at Kmart or Big W, and to please contact Gwenhwyfar before purchasing to confirm. Additionally, the person who buys the tablecloths will be approved to spend up to \$300. Drystan seconds the motion. Maelgwn, Phalkon, Hrodebert thumbs up. Motion passed.

**Date for next meeting:** Tuesday 9th May at 7:30pm on Adoran Discord Channel

**Meeting closed:** 9:02pm

## **SUMMARY OF ACTION ITEMS:**

<b>Action Item</b>	<b>Person(s) Responsible</b>	<b>Due Date</b>
1. Flametree Ball: fill stewarding team roles	Micha	ASAP
2. September Crown: check if contracts need to be signed, sort out portaloos, organise site visit.	Maelgwn	Next meeting
3. Mordenvale rebuild portable holes: chase up seneschal for response	Gwenhwyfar	When able
4. Midrealms Meet-ups: obtain receipt from Wandandian Progress Association	Gwenhwyfar	Next meeting

5. Shire paperwork: sort through old files	Gwenhwyfar	When able
6. Shire borders: talk to members who play with/near Okewaite (at Festival)	Gwenhwyfar	Next meeting
7. Have online meeting about Crown, etc	Brian, Maelgwn, Hrodebert	As soon as practical
8. Purchase new shire tablecloths and let Gwenhwyfar know about it.	Whoever decides to go do it first!	When able