

# Shire of Adora – Meeting

## Tuesday 7<sup>th</sup> March 2023 – 7:30pm

**Meeting commenced:** 7:31pm

**Attendance:** Gwenhwyfar, Maelgwn, Brian, Ælfred, Hrodebert, Micha, Jochen, Æthelflæd, Phalkon, Adam, Aodhán (Ash), Drystan (arrived late), Titus (arrived late).

**Apologies:** None

**Chairperson:** Gwenhwyfar

**Minute-taker:** Gwenhwyfar

### **Item #1 – Acceptance of Previous Minutes:**

Motion to accept previous minutes.

Moved by: Hrodebert

Seconded by: Jochen, Maelgwn

Motion passed.

### **Item #2 – Ratifying Decisions Since Previous Meeting:**

Decisions made since Feb 7<sup>th</sup>, which need to be recorded in tonight's minutes:

1. Approval for [2023 Wandandian Hall Hire for 2 hours per fortnight at new rate of \\$12 per hour \(total for the year: \\$624, plus security bond of \\$50\)](#), given via Facebook Officers' Chat on [9<sup>th</sup> February](#), with agreement given by: Æthelflæd, Hrodebert, Drystan, Cailen.

2. Online zoom meeting on [28<sup>th</sup> February](#), attended by: Gwenhwyfar, Maelgwn, Brian, Ælfred, Jochen, Micha, Ali, Ash, Angus, Scott.

(a) Regarding the planning of a Northern Realms monthly gathering: [Jochen moved that approval be given to spend up to \\$100 on venue hire and allow for up to \\$500 venue bond for one off venue hire for Northern reaches gathering, time and Venue TBA, plus confirmation of Seneschal and Reeve required prior to release of funds. Seconded by Gwenhwyfar. All were in favour.](#)

(b) For Cold War, approved a payment of [\\$200 bond for Mt Keira Girl Guides Camp](#).

### **Item #3 – Events and Activities:**

- a. **Midrealms Meet-ups** (8<sup>th</sup> and 22<sup>nd</sup> Feb) - We had 10 people attend on the 8<sup>th</sup> and 13 people attend on the 22<sup>nd</sup>. After tomorrow's meet-up (8<sup>th</sup> March) is over, it will be time to pay another 5 fortnights for \$25 in advance (for those who do so).

- b. **Sea Dragon's Picnic** (18th March) - Brian asks to meet up regarding paperwork. Æthelflæd says Drystan is doing the paperwork for this event. Brian reminds that steward is ultimately responsible for the paperwork. Brian requires a request for release of funds form for the \$105 hall hire payment (plus \$200 bond), which is due to be paid by this Saturday 11<sup>th</sup> (one week prior to the event).

Hrodebert reports that we have 12 booked, potentially 14. Maelgwn says he has heard others from Rowany say they're interested. Brian recommends the event go ahead regardless, even if it runs at a loss, for the sake of those already booked to go. Gwenhwyfar agrees because there are a number of newcomers planning on attending.

Brian arranged a meeting next Tuesday on Discord with Drystan and Æthelflæd to talk about the paperwork requirements. Drystan asks Maelgwn and Gwenhwyfar to bring the new tent.

- c. **Rowany Festival** (12th-17th April) – Gwenhwyfar called for a Campsite Coordinator / Camp Warden (AKA Slum Lord), and Phalkon Let-is (Maverick Wellings) volunteered for the job. Gwenhwyfar will inform the Festival stewards that Phalkon is the Warden.

Phalkon requires the slum lord hat! He also asks that people let him know what camp area size requirements people have, and what days people are showing up. Titus plans to get firewood from his property to bring along.

Maelgwn (Warlord) requests fighters and archers check their gear, padding, etc before the event; put your name on your arrows, and tape around the blunts. Rapier will have experimental armour rules in but only for those who have signed up for it. Maelgwn says that everyone is welcome at the Adoran campsite at Festival.

Maeglwn also proposes a group meal in camp one evening - others agree it is a good idea. Phalkon asks whether that means a pot-luck or something else, and whether Maelgwn will bring his rotisserie. Titus asks if there's a food fund, but the plan is for everyone to look after their own food for the event. Gwenhwyfar suggests Maelgwn and Phalkon have further discussions about campsite food outside of this meeting.

- d. **Flametree Ball** (27th May) - Micha has a proposal, which is now in Dropbox. Planned to have it at Dapto Ribbonwood Centre, which has a larger hall (Heininger Hall) than Bulli Masonic Hall. The hall also has option to have speakers. Kitchen needs to be checked out. Could be smaller, so probably best to have mostly pre-cooked food. On the proposed date of 27<sup>th</sup>, we can't access the hall until 3pm due to a morning function booked there. Proposed set-up time is 3:00-3:30pm. Ball closes at 10pm, followed by 1 hour pack-down till 11pm.

Budget break-even is 30 full-paid people, assuming all miscellaneous expenditure (\$300) is actually spent. The price is \$30 per person, to cover the increased hall cost. \$10 pp food cost, as usual. Brian suggests he and Micha meet sometime to work on the budget spreadsheet, which will need to be created before the event can be fully approved.

Hall Hire cost is \$406 in total, with a 50% deposit of \$203 to be paid by 13th March to secure the booking, with the remainder to be paid before pick up the keys. The contract specifies 2 weeks notice required in event of cancellation to get a full refund. [Renee moves that we pay the 50% deposit of \\$203 for Dapto Ribbonwood Centre in order to secure the date \(27<sup>th</sup> May\), seconded by Hrodebert and Ælfred. Motion passed.](#)

Brian asks for Ælfred's opinion on whether the ball start earlier than usual, say 6pm. Ælfred agrees, and suggests we could perhaps have dance practice earlier. The timetable is yet to be confirmed, according to wishes of the steward.

Micha asks if anyone wishes to be on stewarding team. Ælfred says he'll help. Brian says he will help coordinate the dances plus prepare a dish, and he has already notified Rowany musicians of the proposed date. Gwenhwyfar offered to contribute a dish.

- e. **Sussex Inlet Viking Festival** (11th June) – Æthelflæd spoke to Nikki (organiser) about us having a Viking-period encampment (SCA demo) at the festival. No cost for any who stay in the encampment (other visitors would need to buy a ticket). All straw, wood, and water is provided. Already several people interested. Being a Viking Festival, it would require A-frame tents and Norse-style garb. Basically it involves staying around in camp, perhaps doing A&S, answering questions from visitors. We could do a fighting display in an adjacent list-field. We are also permitted to sell items to the public (except for food). The festival organiser estimates 10-12 people approx. in each demo camp.

[Gwenhwyfar moves that Æthelflæd is approved to organise a demo at the Sussex Inlet Viking Festival. Seconded by Æthelflæd. All agreed. Motion passed.](#)

- f. **Cold War 2023** (6th-9th July) - Hrodebert reports that Cold War planning is going great. Jochen and he are finalising the budget, and working on setting a good family rate. The site deposit is paid, and the special insurance documents have been dropped off. Brian adds, regarding the insurance, that our usual SCA certificate is not accepted by Girl Guides, as they need to be named as an interested party. This has been provided.

There has been a meeting to sort out war scenarios, and fun time is going to be had by all! Hrodebert plans to meet with Brian soon and finalise approvals, which should happen in the next couple of weeks. The event timetable will be on website (not in the event submission). Æthelflæd will be using a trailer for waste removal.

- g. **September Crown 2023** (1st-3rd Sep) – Maelgwn reports that we have now advertised Crown officially, and the event is live! Crown Events Deputy Galen gave approval of the adjusted rates. Brian asks that the email reply from Galen be kept as a record in DropBox. A Facebook event was created by the Lochac Social Media officer, and Maelgwn was made an admin. He has been looking into live streaming camera set up for the day, preferably two. Theo and Micha are now on the crew for waste management. Maelgwn plans to have about a dozen marked wheely bins, for waste and recycling streams.

Æthelflæd asks to visit site soon to get decoration plans sorted. Maelgwn agrees it will be a good idea to have another site visit soon. Sometime after the new royals are crowned, we will need to contact them to ascertain their requirements. Brian reminds Maelgwn to follow up with portaloos; plus we still need to make a payment to secure the site.

- h. **Northern Realms Monthly Gathering** - Aodhán has been seeking a venue for a monthly meet-up. She has narrowed down the list, and is still awaiting some responses. Possible venues are situated particularly in the mid-region of Wollongong: e.g. Figtree Community Hall (Eastern), or Bellambi Neighbourhood Centre. The latter doesn't do weekend hires, but can do Mon and Fri evenings for \$18.50ph. The most likely venue for weekend hire is the Girl Guides Camp. Hrodebert offers pricing details for the Girl Guides: \$150 for 4 hours to hire the lodge, and only do a full weekend hire. So this will probably not work.

Aodhán asks what times people would be interested in meeting up: 9am-12pm; or starting from 11am including potluck lunch (at least to start with). Hrodebert prefers to start later. Ælfred says either works for him. Aodhán is leaning towards 11am as well, to give comfortable start to the day, travel time, etc. Aodhán also proposes having a visual marker to identify a person for newcomers to approach for help - e.g. by wearing a sash or tabard or badge. We could use the Adoran table runners.

#### **Item #4 – Action Items from Previous Meeting:**

#1. Mordenvale rebuild – check with Mordenvale's seneschal for their preferred design for new portable holes, plus check timing for fabrication.

Gwenhwyfar - Done, but have not heard back. She plans to chase up the seneschal again.

#2. Midrealms Meet-ups – arrange for new contract plus payment of 2023 hire fees.

Gwenhwyfar - Done, but have not received a receipt yet. Will follow this up in due course.

#3. Sea Dragon's Picnic – meeting to discuss event report paperwork, etc.

Brian arranged a meeting with Drystan and Æthelflæd for Tuesday 14<sup>th</sup> at 7:30pm on Discord.

#4. Loaner Rapier Gear – obtain required gear, and thank Southron Gaard for their monetary donation.

Micha found daggers for sale for \$175 each, from Kit Hackforth (who sold us the swords in the past). Note that we have \$390 to spend from the Southron Gaard donation. The rapier fighers confirmed that two daggers would be better than one. [Hrodebert moves that Micha buy two daggers from Kit Hackforth, for \\$350 total, to pick up from Festival. Maelgwn seconded. All in favour. Motion passed.](#)

Considering other loaner gear required for both rapier and heavy fighting, Maelgwn moves that Drystan be given funds to buy four externally-worn non-plastic groin protection, specifically that we approve for him to pay any price up to a maximum of \$150 (including postage). Hrodebert seconds. All in favour. Motion passed.

Brian reminds Micha and Drystan that he requires receipts for these purchases plus release of funds forms to be filled out.

#5. New arming/demo tent – collect from Sir Yves, add to asset register and equipment list, mark it as Adoran property.

Gwenhwyfar - Done, tent has been collected. The plan is to mark it when we first erect it. Brian will now update the Adoran asset spreadsheet.

#6. New Shire officers – advertise for Herald, and other roles.

Gwenhwyfar - Done. Applications were due Friday 3rd March. None were received, unfortunately, although several people mentioned to her privately that they were interested in taking on a role. She plans to follow up with those people to see if they are willing to apply anyway.

#7. Old Shire paperwork – sort through and report back.

Gwenhwyfar - Not done yet.

#8. Flametree Ball 2023 – seek prospective steward(s) for this event.

Gwenhwyfar - Done. Micha submitted a proposal for Flametree Ball.

### **Item #5 – Officers' Reports:**

**Reeve:** Brian - Westpac balance is \$8,151.63. Some stuff still to be reconciled (by 15<sup>th</sup> March).

**Heavy Marshal:** Drystan - No incidents or injuries. Fortnightly training has been going strong. Consistently getting 4 members turn up for training. Newcomers are coming to the Midrealms Meet-up tomorrow to check us out.

Titus adds that he'll be getting his marshallate re-done soon (heavy). Maelgwn will help with the paperwork for that; perhaps when they visit Robertson next.

**Captain of Archers:** Jochen's audio not working. He says he has not been active lately.

**Rapier Marshal:** Micha says he made an excel spreadsheet with people's progress in rapier training, which is currently all up-to-date. He can send the link to people if they want it; however, it is generally just for the trainers to update, not the fighters themselves.

**Herald:** Micha's tenure as herald ends this month. Gwenhwyfar wishes to submit her badge soon.

**Quartermaster:** Hrodebert - The shire rapiers are still with Jochen (who says he will bring them up next time he travels north). Maelgwn and Gwenhwyfar are in possession of the new tent.

**Seneschal:** Gwenhwyfar - Master Gilchrist has taken over from Countess Bea as acting KS until a new one can be appointed. She also approached the seneschals of Rowany, Polit and Okewaite with the notion of altering the Adoran north-western borders with Okewaite and Rowany, to allow the members who play with Okewaite to actually be a part of Okewaite. She has not received a reply from any of them. Next step will be to speak to the members from that area to ascertain their wishes.

Titus proposed invading Rowany's territory. Seconded by Maelgwn and Hrodebert. Phalkon wants to join in the fight also. Gwenhwyfar is trying valiantly to keep the peace and exercise diplomacy with our neighbours, but the Adoran Warband are clearly out for blood, war and mayhem!!

### **Item #6 – General Business**

Aodhán would like to get in touch with the former seneschal of the College of St Malachy (Courtney Coller) – Gwenhwyfar will arrange this.

**Date for next meeting:** Tuesday 4th April at 7:30pm on Adoran Discord Channel

**Meeting closed:** 9:20pm

### **SUMMARY OF ACTION ITEMS:**

<b>Action Item</b>	<b>Person(s) Responsible</b>	<b>Due Date</b>
1. <u>Sea Dragon's Picnic</u> : pay for hall hire, plus have a meeting about paperwork	Æthelflæd, Drystan and Brian	11 <sup>th</sup> (hall) 14 <sup>th</sup> (meet)
2. <u>Rowany Festival</u> : a. Report to Slum Lord your campsite requirements b. Discuss shared meal arrangements	(a) All Adorans  (b) Phalkon and Maelgwn	As soon as practical
3. Flametree Ball: pay deposit on hall, plus work on budget spreadsheet	Micha (with help from Brian)	ASAP
4. September Crown: upload copy of Galen's email to Dropbox; plus organise another site visit to Robertson	Maelgwn	When able
5. Mordenvale rebuild portable holes: chase up seneschal for response	Gwenhwyfar	When able

6. Midrealms Meet-ups: obtain receipt from Wandandian Progress Association	Gwenhwyfar	When able
7. Shire fighting gear: submit "request for funds" forms for new daggers and external cups, as required	Micha and Drystan	As soon as practical
8. New tent: mark as shire property and add to asset register	Gwenhwyfar, Brian	As soon as practical
9. Shire officers: discuss roles with interested persons	Gwenhwyfar	When able
10. Shire paperwork: sort through old files	Gwenhwyfar	When able
11. Shire borders: talk to members who play with/near Okewaite	Gwenhwyfar	At Festival, if not before