

Shire of Adora – Meeting

Friday 15th July 2022 – 7:30pm

Meeting commenced: 7:36pm

Attendees: Gwenhwyfar, Maelgwn, Drystan, Hrodebert, Jochen, Brian, Aelfred, Aethelfled.

Apologies: Micha

Chairperson: Gwenhwyfar

Minute-taker: Gwenhwyfar

Item #1 – Acceptance of Previous Minutes:

Motion to accept previous minutes.

Moved by: Jochen. Seconded by: Hrodebert

Motion passed.

Item #2 – Ratifying Decisions Since Previous Meeting:

Were there any council decisions made since June 2nd, which need to be recorded in tonight's minutes? No.

Item #3 – Priority Items:

Workshop Day - 19th June - wrap-up (Hrodebert)

We gathered. We had fun. We repaired stuff. A good day was had by all. Still to upload sign-in sheets. Hrodebert will do this promptly.

Fighter Training - 25th June - wrap-up (Drystan)

There were 5 attendees. Sign-in sheet needs to be uploaded. Drystan will scan and send to Maelgwn, who will upload it. Four fighters armoured-up and did training, including slow work, pell-work, and full-speed fighting. They also did a run-down of the rules of the list.

Aethelfled's workshop days (Jochen)

Jochen had been in discussion with Aethelfled about making new Adoran tablecloths. The idea is that instead of them being stored all in one box in one place, to have a de-centralised system where core group members take custodianship of a couple of table cloths, each take care of them and wash them, etc. after events. If a member moves out of Adora, would have to arrange to give them to someone else.

The table-cloths would be a standard size and shape – e.g. make them Adoran gold with a red border. Aethelfled also wishes to have further workshops to make banners, shade-cloths, etc.

Arrangements for first workshop discussed further below in Agenda Item 6(c).

Spring Crown 2023 bid - progress report (Maelgwn)

We have been having weekly meetings. We have a venue in mind - Robertson Showground - which might or might not work out. Three people (Jochen, Maelgwn, Aoife) are visiting the proposed venue tomorrow morning. The Event bid form is being filled out. Jochen has sent Maelgwn an initial rough budget. A lot of keen helpers/volunteers. Most of the roles have been filled, but some still to go. Maelgwn has been looking at the Kingdom Seneschal's paperwork, and crown events handbook.

We have approximately 2 weeks left to get the bid in. Will need an emergency meeting in the next week to approve the event bid.

Item #4 - Action Items from Previous Meeting:

#1. Flametree Ball wrap up: finalise refunds, reimbursements and final reports (Maelgwn) - All refunds and reimbursements are done. Stewards final report currently in the Dropbox. \$979.41 gross profit. \$685.29 net profit. Maelgwn asked to please also provide a written event report to the Seneschal.

#2. Cold War: authorise payment of deposit to Kum Ba Yah guides camp (Jochen + signatories) - Request for release of funds forms were done. Sally has replied that it has been paid, and will follow through soon with a receipt.

#3. Westpac sign in: fix access problems (Micha) – Micha absent. Carry over.

#4. Gifts for new members: discuss new ideas/suggestions on Facebook. (Gwenhwyfar) - Work in progress.

#5. Shire documentation:

- Post processes document online (Gwenhwyfar) - Done. The process document is now available on the Adoran website. A few sections have been updated following feedback from Aelfred.
- Get Event Report spreadsheet approved by Exchequer (Brian) - Not yet submitted. Waiting on feedback from Cold War steward (Jochen). Jochen will get back to Brian about it in due course.
- Update event proposal forms (Gwenhwyfar) - Done! Maelgwn is now trialling the new form with the crown event bid.

#6. Shire gear inventory: repeat call for information (Gwenhwyfar) - Not done. Carry over.

#7. Mordenvale rebuild project: investigate purchase of custom aprons (Maelgwn) - work in progress. Will attend to this following the crown event bid.

Item #5 - Officers' Reports:

Reeve: Sign-in sheets from June events are missing (just prior to meeting). Current Westpac balance is \$4784.97. A number of Cold War bookings payments have been coming in. We are still awaiting \$30 event insurance from Campbelltown Demo Day.

Warlord: Cold War is coming. Check your authorisations. Two new fighters wanting to be authorised, check your straps, gear and armour. Come and fight me!

Marshal: We had training in June. I would like to organise another training session before Cold War. Aethelfled adds that Polit have been doing war band training in preparation for Cold War!

Captain of Archers: Archery day was not organised due to bad weather. Nothing to report. No plans to have separate target archery at Cold War.

Rapier Marshal: Absent.

Herald: Absent. Gwenhwyfar notes that her badge submission was rejected. She and Micha are working on new ideas for her badge.

Quartermaster: The shire tabards are not very good, and there are not many of them. The old garb is all in a new storage box. There is lot more work to be done on the armour. Should we split up the loaner armour between the North and South of the shire, for convenience? Hrodebert will catalogue and photograph it all, and then put two separate sets together. Drystan is happy to take the "southern" set of loaner armour.

Webwright: Updated website with Cold War information. Deputy Webwright has been looking at the way the Adoran mailing list digest format comes through. Plain text comes through okay. If it gets sent from a phone it is garbled. Aelfred says it's a deficiency in Mailman and various email clients.

Note also that Seneschals no longer have write access to the Adora official DropBox. But the unique drop-boxes Brian has created for individual event stewards will still have write access, so our Shire processes will not be adversely affected.

Historian: Nothing to report.

Seneschal: I heard from the Kingdom Youth Officer, Alys Dietsch, asking about youth engagement within our Shire, and I replied on 17th June. I also received an enquiry about helping with a school incursion at Woonona, and replied with details about Nova Hollandia, who do medieval teaching as a business.

I received an email after Winterfest from interested newcomers, and have been speaking to them about their interest in the SCA, encouraged them to attend Cold War, and plan to set up a zoom meeting to get to know them and their friends, and to help get them started.

Item #6 – Upcoming Events and Activities

- a. **Cold War - August 26th** - Risk Assessments are complete, but need Seneschal to sign off, and then upload to Dropbox. There are around 30 adults booked at the moment. Jochen is looking for volunteers. He will be taking the week off before Cold War to give him time to prepare. Payment for the campsite has been received.

We have no volunteers for A&S classes yet, not pushing it, but would be good if some happens; even if it is just people working on projects in a shared space.

Aethelfled wants to go there and check the firewood situation. Maelgwn and Gwenhwyfar have some firewood left over from festival. Drystan is happy to help with cutting firewood. They will organise a suitable date to collect a trailer of firewood from Jochen's property.

- b. **Katherine's laurelling - October 15th** – Still a work in progress. There has been some discussion about Bal d'argent.
- c. **Aethelfled's 1st Workshop (Tablecloths)** – Aethelfled is awaiting on an answer from the proposed hall at Lake Burrill (South of Ulladulla). She is also still looking at fabric pricing (e.g. Drill is \$10 per meter. Or could use linen). She suggests we could decorate the tablecloths with heraldry if want to.

Proposed date is Saturday August 6th (or possibly Sunday 7th). Hall costs \$17 an hour. Brian reminded that non-members will need to pay insurance fees, sign-in sheets and indemnities need to be filled out, and any insurance money banked soon after. After hall is paid, please get a receipt, and create a request for release of funds. Aelfred asked that the workshop be advertised via the mailing list as well as Facebook for those sake of those not on Facebook.

Aelfred also suggested that we think about what period-style tablecloths might look like, and queried whether solid gold/yellow or red would work. We will need to decide upon a design before we buy fabric to make them.

[Gwenhwyfar moves to approve booking of hall for the first workshop, up to a maximum of 5 hours. Hrodebert seconds that. All agreed. Motion passed.](#)

Item #7 – General Business

Reminder that officers' reports due to seneschal and uplines by August 1st.
Reeve's report is due by 15th July (today!)

Advertisements for vacant (or soon-to-be vacant) officer positions will happen soon, including:

- Arts & Sciences Minister
- Surgeon
- Constable
- Hospitaller
- Webwright (Gwenhwyfar's term ends July)
- Rapier Marshal (Micha's term ends September)
- Herald (Micha's term ends September)

Date for next meeting: Friday 5th August at 7:30pm on Adoran Discord Channel

Meeting closed: 8:57pm

SUMMARY OF ACTION ITEMS:

Action Item	Person(s) Responsible	Due Date
1. <u>Events wrap-up</u> : write Flametree report, upload sign-in sheets from workshops, demos and training days	Event stewards	ASAP
2. <u>Westpac sign in</u> : fix access problems	Micha	When able
3. <u>Gifts for new members</u> : discuss new ideas/suggestions on Facebook	Gwenhwyfar	When able
4. <u>Shire gear inventory</u> : repeat call for information	Gwenhwyfar	Next meeting
5. <u>Mordenvale rebuild project</u> : investigate purchase of custom aprons	Maelgwn	When able
6. <u>September crown event bid</u> : complete proposal and get council approval before official submission.	Maelgwn	End July
7. <u>Loaner armour</u> : catalogue and split up loaner armour into two sets, then give one to Drystan.	Hrodebert	When able
8. <u>Newcomers</u> : set up zoom meeting to chat to newcomers	Gwenhwyfar	ASAP