

Shire of Adora – Supplemental Meeting

Friday 25th March – 7:30pm

Meeting commenced: 7:35pm

Attendance: Jochen, Throw Da Bear, Gwenhwyfar, Brian, Micha & Maelgwn

Chairperson: Gwenhwyfar

Minute-taker: Maelgwn

Decisions made since March 12th:

- Any decisions made since March 12th that need to be put in the minutes? Negative.
- However, there was discussion (on the Adoran officers chat) about sandbag weights for the marquee, and they have been dropped from the order.

Update on Shire Pavilion/Marquee:

- Marquee has been ordered 25/3/2022, as per the quote, but without the sandbag weights.
- Invoice to be sent to Brian the Reeve. Transfer of money via direct deposit to be organised.
- Gwenhwyfar will forward the email after the current meeting, therefore the price will be less than originally quoted, plus we save money on delivery fee since Maelgwn will pick it up.
- Marquee final invoice is \$1,771.38. Current bank balance is well over six thousand dollars. Therefore, the shire should have sufficient funds leftover to run future events such as Flametree and Cold War.
- The Shire Pavilion is considered an “asset”, and the Reeve will need to maintain information about it and its whereabouts in Adora’s asset register.
- It was agreed that if the asset changes location, people can inform the Quartermaster, and the Quartermaster will keep the Reeve informed as to the location of the Pavilion, as part of the duties of that officer role.
- Shire pavilion will be collected from the BettaMarquee showroom by Maelgwn, and it will be stored at Gwenhwyfar and Maelgwn’s residence until Festival. Maelgwn will transport the pavilion to/from Festival.

Update on finances from Reeve:

- Balance of Westpac account was \$6,318.93, before pavilion and other adjustments.
- Expecting bond back from Kiama council, have to pay SCA corporate for event insurance and kingdom levy (as a general collection), we may get some income from Flametree ball.

Purchase of rapier gear:

- Rapier gear, i.e. the actual rapiers, have been reallocated, therefore the purchase of new rapiers is not so urgent. However, later on it would be good to buy some new rapier gear (i.e. items other than the actual rapier swords).

Flametree Ball proposal:

- Reeve has received forms for Flametree Ball. Corrections have been made as per the Reeve's request (i.e. budget adjustments; some wording changes, timetable alterations regarding dance practice times, etc).
- The meeting attendees took 10 minutes to read through the updated proposal and budget. Both are available in the DropBox, currently in Maelgwn's event steward folder.
- Jochen moved the proposal for Flametree go ahead, Seconded by Brian and Throw Da Bear at the same time!
- Gwenhwyfar in favour, Maelgwn in favour, Micha is in favour (gave his vote when he came back from the short meeting break). Vote is unanimous. Motion carried.

Cold War proposal:

- Jochen shared proposal documents on Discord through Live Stream.
- Jochen went through the proposal with an explanation of all the details. Some parts of the plan will need fleshing out later, e.g. an A&S coordinator will be found for the A&S stream of the timetable.
- Proposed pricing structure and cost estimates are considered reasonable.
- Gwenhwyfar made a motion that we go ahead with the Cold War proposal pending approval from the Reeve (who needs to check some of the budget details). Seconded by Maelgwn. All voted unanimously in favour. Motion carried.

Other discussion:

- Micha was thanked for running an excellent Newcomer's Day at Gerringong! A great day was had by all who attended.
- The Gerringong Hall was considered a very good one to use for future events, however Gwenhwyfar noted that a lack of easy parking could make larger events held there prohibitive.

Date for next meeting: TBC - either 22nd or 29th April at 7:30pm on Adoran Discord Channel

Meeting closed: 8:30pm

SUMMARY OF NEW ACTION ITEMS:

Action Item	Person(s) Responsible	Due Date
A. Forward BettaMarquee invoice to Reeve	Gwenhwyfar	ASAP
B. Arrange for payment of marquee	Brian	ASAP
C. Pick up new marquee when ready	Maelgwn	When able
D. Proceed with organising Flametree Ball	Maelgwn	When ready
E. Update website with Flametree Ball info	Gwenhwyfar	When advertised
F. Check over Cold War budget once Jochen sends updated documents to Brian.	Brian	ASAP
G. Proceed with organising Cold War	Jochen	When ready