

# Shire of Adora – Meeting

## Friday 18<sup>th</sup> February – 7:30pm

**Meeting commenced:** 7:36pm

**Attendance:** Jochen (Tony), Brian, Hrodebert (Throw-Da-Bear!), Miciah (Cailemn), Gwenhwyfar (Renee), Maelgwn (Warwick), Mikael (Jase) and Alys (Lita)

**Apologies:** only for Dad jokes!

**Chairperson:** Gwenhwyfar

**Minute-taker:** Maelgwn

### **Item #1 – Acceptance of Previous Minutes:**

Minutes accepted by Throw Da Bear. Seconded by Brian.

### **Item #2 - Action Items from Previous Meeting:**

#1. Shire rapier gear (Micha and Faolan) - There is a list that has been composed. Pieces have been quoted from Zen Warrior Armoury, prices obtained. They currently have a sale on. Cailem will forward a prioritised list of things needed. He currently has possession of two of the Adoran loaner rapiers. Jack has the other two, but sadly they were damaged in the bushfires and can no longer be safely used.

#2. Revise Shire 'processes document' (Gwenhwyfar) - Still in progress. Jochen suggested we should streamline the approvals process for running events.

#3 Westpac ID number for Jason Lees (Mikael): redundant point, because due to illness he has to step down from the role.

Motion for Cailem Kostiuk to be approved as authoriser for Shire of Adora Westpac Bank Account after getting Westpac ID.

This is to add Cailem Kostiuk to the list of Westpac approvers for the Shire of Adora, who are currently Brian Pinch, Tony Swallow and Warwick McGrath.

Moved: Warwick McGrath. Seconded: Jason Lees. Approved by meeting.

#4. Drachenstein am Meer:

(a) Review procedures for Hamlet formation (Jochen)

(b) Draft charter for Hamlet operation (Jochen)

-> Currently a Work in Progress, a large steel telegraph poll to be taken to each of the prospective members.

#5. Gifts for new members (Gwenhwyfar) - Carry over to meeting in March

#6. New pavilions for festival (Gwenhwyfar) – Hrodebert’s powerpoint was posted on Facebook. There was some discussion of the options, plus other suggestions made. We can discuss these further in Agenda Item 6.

#7. Adoran firepit (Maelgwn) - Maelgwn has made progress. Have taken out the usable parts, when he gets out his welder, he will weld the old parts to the new parts, and spray it with cold gal.

#8. Volunteers for Festival campsite coordinator and Flametree Ball stewarding team (Gwenhwyfar) – This is still in progress. A Facebook event page was made for the Rowany Festival Adoran campsite, but few have responded. Still in the process of finding a Flametree Ball steward. After much discussion, Maelgwn has been voluntold to be Festival Campsite Warden! Motion by: the Insaneschal, Seconded by: Everyone Else, unanimously.

#9. Newcomers event 12th March (Micha) – Event proposal has been drawn up, to be discussed later in the meeting.

#10. Fighter Training proposals – done. All have been approved and advertised.

#11. Online A&S sessions (Gwenhwyfar) - done. Next A&S session is Sunday 20<sup>th</sup> February at 3pm on Zoom.

#12. Award recommendations advice (Maeglwn) - done. Information about recommending people for awards was posted on the Facebook page.

### **Item #3 – Tourney by the Sea: post-event wrap up**

Jochen/Astrid: no incidents or accidents. No bludgeoning, fun was had by all. Event reports have been posted to Dropbox.

Need to follow up on a person who did not correctly pay. If necessary, this may be passed up-line to the Seneschal. Maelgwn as a Westpac signatory will check reimbursements for Astrid entered by the Reeve and if all fine, approve Westpac payment.

Another person paid but could not attend, but wants Adora to keep the money instead of getting a refund. Brian advised unless it was explicitly stated to be a donation and to get this in writing, it would be treated as income for the event.

## **Item #4 – Officers’ Reports:**

**Reeve** – Balance as at 14<sup>th</sup> February was \$7,146.13. Due to TbtS, includes bond from TbtS, and a non-member insurance fee from Sanctuary Point fighter training. Little bit more to finalise for TbtS. (Also refer to Item 3 in regards to reimbursements to Astrid still requiring to be paid.)

**Marshal** – Due to ill-health, announced he is stepping down from the role. Applications will be open soon, and Jochen will temporarily step into the role, pending the appointment of a new Marshal.

**Warlord** – Festival is coming, as well as more events, so fighting is imminent. Maybe we should have a WAR training, to be discussed later in Agenda Item #5.

**Captain of Archers** – Reported in a report to say the report has nothing to report. Archery day to be discussed later in Agenda Item #5.

**Rapier Marshal** – Has compiled a list of items needed for loaner gear, as discussed earlier in action item #1.

**Herald** – Report has been submitted. Website has been troublesome. All submissions are currently been considered and are going well. Progression has been made.

**Chirurgion** – Not currently present, assuming there's nothing to report.

**Quartermaster** – Nothing new to report, pavilions are to be discussed later. He still has gear from TbtS. If Maelgwn needs any gear, he will ask. Maelgwn requested the 6 white freestanding portable holes for the next fighter training day at Stuart Park in Wollongong.

**Webwright** – Updated website officer contacts to use our @adora.lochac.sca.org addresses. Deputy removed out-of-date covid notices. Noted that the new “regnum” officer table allows emails to be sent to officers by clicking their name. Deputy noted that he received one spam email via the “webdeputy” contact form! No other correspondence has been received via the website.

**Historian** – Nothing to report, except to let people know, if they are interested, that the SCA is celebrating its 50th anniversary this June. (<http://www.sca50year.org/>) There will be a large celebration in the U.S. She is not yet sure what Lochac has planned for the occasion.

**Seneschal** – Ensured all officer warrants were correct. Been helping get stuff going again post-Omicron. Called out online to see who is camping with Adora at Festival and got very few replies! Submitted the quarterly report to the Kingdom Seneschal. Followed up about the status of the College of St Malachy - it has been un-affiliated with UoW, however according to SCA policies, it is now in indefinite dormancy. This means that the College can be resurrected in the future at any time, if there are active people at the University willing to invest the required time and energy into it.

## **Item #5 – Upcoming Events and Activities**

(a) **Fighter training in Wollongong** – Saturday February 26<sup>th</sup>, 10am-12pm, informal BBQ afterwards. Weather dependent.

(b) **Newcomers Event** (Micha) – Saturday March 12<sup>th</sup>, 9am-5pm, Event proposal was examined. A few small edits required (e.g., 72-hour covid-symptoms free; hall bond amount, advertising strategy). Motion to approve the event to go ahead with the things included in the proposal, by Jochen. Seconded by Maelgwn. Vote was unanimous.

(c) **Archery day** (Jochen) – Saturday March 19<sup>th</sup>, 10am-4pm, at Apple-flavoured's residence at Little Forest. Possibly could also include war-training, Jochen & Maelgwn to discuss in the future. Event proposal to be submitted [NB: date subsequently changed to 5<sup>th</sup> March]

(d) **Flametree Ball** - May 21st, Gwenhwyfar will be the steward if no one else is able to be the steward. Brian agreed to book the hall very soon for this date, and also requested the Seneschal make an official call-out for volunteers.

## **Item #6 – Shire Pavilions**

The purchase of a 3mx6m and/or 3mx3m pavilion for the Shire was discussed – although Maelgwn and Gwenhwyfar dropped out half-way through the discussion due to technical problems!

Modern aluminium-framed, PVC/polyester pavilions from two Australian companies were compared to medieval-style cotton pavilions with steel poles from either France or the US. Maelgwn had mentioned that the medieval styled tents look great but are difficult to erect and heavy to move, plus purchasing them would attract significant postage fees. (e.g. <https://www.armae.com/en/articles/tnt470-knights-tent-6-x-4-m-425-gsm-natural-colored>)

The prices on the modern 6x3 Australian marquees were comparable, at \$1807 (Bettamarquee) or \$1943 (MountainShade), with the former including wheels for the carry bag, whilst the latter had more customisable wall options. Bettamarquee allows you to choose either individual 3m “window”-walls OR a set of 4 solid walls for the entire 6x3 pavilion. MountainShade allows you to select from various types of 3m walls (solid, window, doorway, half-size etc) in any quantity or colour desired.

Gwenhwyfar to include her comparison spreadsheet in the “minutes” folder of Dropbox. Here also are links to review pages found by Maelgwn:

<https://www.wordofmouth.com.au/reviews/mountain-shade-marquee-and-gazebo>

[https://nicelocal.com.au/sydney/business/betta\\_marquee/reviews/](https://nicelocal.com.au/sydney/business/betta_marquee/reviews/)

There are multiple solid colour options, however Gwenhwyfar feels the red or yellow would be too bright or clash with our burgundy and gold Adoran colours. White may be preferable, as it blends better with "natural" medieval cotton/canvas tents, and we can spruce it up with our flags and banners.

A motion to purchase a 3mx6m pavilion – pending seneschal approval - was made by Jochen, and seconded. Not only would it be used for this festival (limited numbers in Adoran campsite probably meant one would be enough), but also used for events during the upcoming year. Seneschal and Reeve to finalise the details of the proposed purchase, and bring the final option to the group.

### **Item #7 – Recruitment**

Gwenhwyfar: Here are some fun facts - Adora currently has 26 adult members and 8 child members. We also have a small handful of active non-members, including their partners, whom we are encouraging. The upcoming Newcomers Day will be a good event to do a recruitment push. Should we reach out to very recently expired members? (e.g. the Pincott family, the Hore family, and a few other individuals)

Maelgwn: Now that we are able to have events and activities again, and with the temporary closure of the college of St Malachy, it would be wise to start looking at doing some active recruitment drives or demonstrations. One example is our local "Spring Into Sanctuary Point" event, at which we could do a demo or have a stall. We would also want to do something similar in the Northern Reaches and Drachenstein.

### **Item #8 – General Business**

**Covid guidelines** (Gwenhwyfar):

Now that NSW has eased covid restrictions, what does this mean for our SCA policies? There will be no need for us to use QR codes (which are considered a "jurisdictional requirement") considering that NSW will be ceasing to support that system except in limited circumstances. Furthermore, in NSW mask-wearing rules have eased, capacity limits have been removed, and singing and dancing will be allowed. This is good news for events like Flametree Ball.

However, SCA policy still requires us to ensure we can contact people in the instance of a positive covid case. This means continuing to use our Lochac standard sign-in forms, with the addition of a phone number or other contact method included in the "Notes" column. We also still must follow risk control measures as outlined in the Lochac Risk Assessment template, and also the Code of Conduct. Wearing masks indoors, using well-ventilated sites, not showing up when having symptoms, and other similar measures are still very wise to have in place at this time to keep each other safe.

**Next meeting:** Friday 11<sup>th</sup> March 2022 at 7:30pm on Adoran Discord Channel

**Meeting closed:** 9:30pm, due to technical difficulties.

## SUMMARY OF ACTION ITEMS:

Action Item	Person(s) Responsible	Due Date
1. Shire rapier gear: send around the prioritised list of gear we need to obtain (including quoted prices)	Micha (Rapier Marshal)	When able
2. Shire processes document: finalise	Gwenhwyfar (including input from Brian and Jochen)	By next meeting
3. Signatory on Westpac account: Cailem Kostiuk to get a Westpac ID	Micha (Cailem)	As soon as practicable
4. Hamlet of Drachenstein: conduct a poll	Gwenhwyfar	When able
5. Gifts for new members: explore options and suggestions	Gwenhwyfar	When able
6. Adoran fire-pit: welding the old parts into the new drum	Maelgwn	Before festival
7. Tourney by the Sea wrap-up: (a) approve reimbursements to Astrid (b) Follow-up with the person who did not pay correctly	(a) Maelgwn (as signatory) (b) Gwenhwyfar, in consultation with Jochen and Brian	ASAP
8. Marshal position: arrange handover and advertise for new applicants	Gwenhwyfar, and Jochen (as temporary Marshal)	ASAP
9. Newcomers Day: (a) approve and finalise event proposals (b) book the hall and arrange payment (c) advertise the event	(a) Gwenhwyfar and Micha (event steward) (b) Micha (event steward) (c) Everyone!	ASAP
10. Archery Day: discuss plans, and create event proposal	Jochen (plus Aethelfled)	Fri 25 <sup>th</sup> Feb
11. Flametree Ball: (a) make official call-out for helpers and find a steward (b) book the hall for 21 <sup>st</sup> May	(a) Gwenhwyfar (b) Brian	As soon as practicable
12. Shire Pavilions: finalise order details for one 6mx3m modern pavilion	Gwenhwyfar and Brian (Reeve)	As soon as practicable