

# Shire of Adora General Meeting – Minutes

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Date: 28/08/2015

Attendance: Simon Donnachy, Warwick McGrath, Nicholas Sheppard, Adele Beck, Rhys Colefax, Emily McMahon

Apologies: Brian Pinch, Matthew Williamson, Veronica Venables, Shannon Waite, Jennie Whyburn

Meeting Opened 8:00pm

## Standing Items

Item	Presenter
<p>Review of previous minutes            Brian needs to be listed as an apology on July minutes.            Approved by Adele, seconded by Warwick.            Brian would like minutes from March through to July amended where necessary, printed and signed by Sunday (Omnia)</p>	Simon Donnachy
<p>Seneschal's Report            Shire report submitted to Kingdom (early). Kingdom seneschal made lots of positive comments. One comment was in regards to applications for the marshal position – need to forward suitable applications to kingdom earl marshal with current marshals recommendations for the position.</p>	Simon Donnachy
<p>Reeve's Report            Westpac account balance = \$4068.22 as at 27/8/15            Two payments to girl guides (\$100 deposit + \$100 august hire) have been paid.            Emily's overpayment of \$10 for flametree has been refunded            Kingdom was paid up to 30/6/15 for GST (\$271.61), Kingdom Levy (\$79) and Event Insurance (\$150).            Waiting for invoices from 1<sup>st</sup> Dapto Scout Group for stitch hall hire</p>	Brian Pinch
<p>Constable's Report            No report</p>	Shannon Waite
<p>Marshal's Report            One applicant for marshal position – Daniel McMahon. Applications have closed. Kingdom rapier marshal has requested that the marshals report be forwarded to them as well since we don't have a separate rapier marshal.</p>	Nicholas Sheppard
<p>Herald's Report            Emily's name has been registered in the latest letter from laurel. Unfortunately her device was returned for conflict, but it is about to be resubmitted along with a badge.            Warwick's name has been submitted and his arms are ready to be submitted as well.            Simon's and Rhiannons' names and devices are in the works.            There is a little confusion as to my job as herald. I am here to help people, NOT do it for them. I am happy to work with people at stitch/events if you let me know so I can bring my stuff.</p>	Adele Beck
<p>Hospitaller's Report            Shannon has returned the hospit. I need to go through it and pull out everything we need for Sunday. We've had a few new people join the</p>	Emily McMahon

facebook group, and Aelfred has had someone contact him through the website.	
Webwright's Report No report	Marcus Lim
Scribes' Report Nothing to report. Our scribe is bored and needs stimulation (tee hee).	Adele Beck
Keeper of Regalia's Report 6 Hospit feasting kit bags are done, stamp is done and ready to be used. Constable's box plans are underway.	Matthew Williamson
Arts and Sciences' Report	Vacant
Chronicler's Report	Vacant
Chirurgion's Report	Vacant
List Keeper's Report	Vacant
Archery Marshal's Report	Vacant
Rapier Marshal's Report	Vacant
Equestrial Marshal's Report	Vacant
Historian's Report	Vacant

## Business Arising From Previous Meetings

Action Items	Presenter
<p>Legal vs Society Names for minutes Kingdom seneschal has confirmed that legal names are required. Society names can be used in addition, but not instead.</p>	Simon Donnachy
<p>Stitch Location - 1<sup>st</sup> Dapto Scout Hall Waiting for scout group treasurer to return from holiday to do up invoices for hire. - UOW Any fighting activities will need to be done at the scout hall at the moment. Stitch and meetings can be held in these group study rooms in the library. We have enough students who can hire rooms. We have enough student members now to reaffiliate and hope to get a room booking sorted in 2-3 weeks. Simon suggested that we keep stitch at Dapto in the meantime as there is more room.</p>	Adele Beck Veronica Venables
<p>Omnia - August Purchase of sundries \$11.80. Approved by Simon Donnachy. Seconded by Adele Beck Event cost of \$15. Adele requested cheaper price as she is only able to attend for half the day. Decision to advertise “additional prices on request” rather than a set half day price of \$7.50 as we want to encourage people to come for the whole day. Approval for Adele to pay \$7.5 for a half day. Steward to use judgement in future incidences unless unsure. Combat archery – no combat archery this month. Something to think about for future months. If we run combat archery we need to inform fighters to bring mesh. Timetable has been up on the facebook event page. Next month we need to try and get the details up on the website. Sir Gui is coming down with Jean-Christoph at Warwick’s request. Redfox has also invited his knight Ysambart and Cornelius. This has been run by kingdom earl marshal. Cornelius’ ban has ended. If anyone has a problem on the day they can speak to Warwick, Simon or Emily. Emily to bring marshals staff for Warwick - September Workshop ideas – Silk banners, leatherworking, weaving, scribal stuff, arrow making (combat or target), shield covers (contact adhesive) Scribal workshop would have a cost. Could use income from Omnia to purchase consumables such as paper, and loaner pens and nibs. Emily to survey the group as to what they would like to see happen in September.</p>	Emily McMahan
<p>Westpac Glitch Brian is not worried that Suzanne Egan can see the Westpac account, as long as she can’t do anything. Brian has spoken to Westpac and is in the process of sorting it out so that only current signatories can see the account.</p>	Simon Donnachy

<p>Shire Equipment</p> <ul style="list-style-type: none"> <li>- Silk Banners</li> </ul> <p>I have spoken to Lynn who is going to itemise the silk supplies she has to donate to the shire.</p> <ul style="list-style-type: none"> <li>- Boffer Swords</li> </ul> <p>Emily has purchased 5 pool noodles to make 10 new boffer swords. Will bring to Omnia on Sunday. Request for reimbursement of \$15 - Approved by Simon Donnachy. Seconded by Adele Beck</p> <ul style="list-style-type: none"> <li>- Feasting bags</li> </ul> <p>Feasting bags have been made and are ready to be stamped. Emily is collecting feasting kit stuff from op shops to fill the bags.</p>	Emily McMahon & Matt Williamson
<p>Shire/College Archery Practice</p> <p>Sofa cushions being collected for targets. Adele is thinking second or third Thursday afternoon of the month, once the days start getting lighter. That way we have omnia and archery practice every month, but spaced apart.</p>	Adele Beck

## New Business

Action Items	Presenter
<p>Stitch price increase</p> <p>While we are having stitch at Dapto, we need to increase the cost of stitch to cover the hall hire (\$20 per night).</p> <p>Confusing motion by Simon and Adele to make stitch \$3 whenever we use the scout hall, and \$2 whenever we are at the uni. Seconded by Warwick. Motion passed.</p>	Simon Donnachy
<p>Bids for Feast of 4 Winds</p> <p>Lynn is considering it. Phaedra to co-steward if timing works out. Initial plan to have feast the day before omnia (28-29 Nov). Unfortunately that weekend clashes with Fields of Gold in polit. The weekend before that (21-22 Nov) there is a bike race on Mt Keira and the road will be closed from 7am on the Sunday morning. Emily to check availability for the weekend 14-15 Nov.</p>	Simon Donnachy
<p>College Demo Day</p> <p>College of St Malachy ran a demo yesterday (Thurs 27/8/15). Got 9 student members signed up (need 6) and a few non students. Adele sent out an email about Omnia with all the information and will send another email out to organise a college meeting to elect officers as part of the affiliation process. Had a good response since it wasn't o-week or advertised.</p>	Adele Beck
<p>Need to email masonry team to sort out a website glitch. Adora seneschal emails are being redirected to Warwick, and not to Simon.</p>	Warwick McGrath
<p>Loaner kit rules</p> <p>Warwick and Nicholas wrote a draft version of rules for use of the shire loaner kit. These were never finished and made official. Also need a register of who borrows what. Shannon Waite has one complete set of kit, and Warwick has another complete loaner kit and some training weapons (not combat legal) and Daniel McMahon has the rest.</p>	Warwick McGrath
<p>Shire Thrones</p> <p>Warwick has the thrones and is in the process of fixing them as they broke at flametree.</p>	Warwick McGrath
<p>Shire Website</p> <p>Adele's sca byname (Fergusson) is not on the website</p>	Adele Beck

## Summary of Action items

<i>Item</i>	<i>Person Responsible</i>	<i>Due</i>
1. Amend and print minutes	Simon Donnachy	30/8/15
2. Get invoices from scouts for hall hire	Emily McMahon	Asap
3. Give Adele scribal work	EVERYONE	Asap
<b>4. GO TO OMNIA</b>	<b>EVERYONE</b>	<b>30/8/15</b>
5. Set up survey for future omnia workshops	Emily McMahon	September
6. Email masonry team	Simon Donnachy	<b>September</b>
7. Pass on draft loaner kit rules to new marshal	Warwick/Nicholas	September
8. Update Adele's name on shire website	Simon Donnachy	September

Meeting Closed 9:30pm